

# RENTAL LEDGER

Please download this form, complete all relevant sections, save, and upload in the portal: in the Applications table on your dashboard, find the relevant application, click Actions, then Attach Ledger to open the upload dialog and attach this ledger.

## TENANT AND PROPERTY INFORMATION

Tenant Name	Address	Unit
<input type="text"/>	<input type="text"/>	<input type="text"/>
Tenant Phone Number	City	Zipcode
<input type="text"/>	<input type="text"/>	<input type="text"/>

If your lease/rental agreement does not include a full list of the tenants in the unit, please provide a full list here:

## PROGRAM DETAILS

For Full Program rules and eligibility requirements, visit: [HCFLGov.net/R3HomeHelp](https://www.hcflgov.net/R3HomeHelp)

1. Only valid for past due charges from March 13, 2020 or later
2. Tenant must be experiencing (or have experienced since March 13, 2020) a loss of income, unemployment, or financial hardship due to COVID-19
3. Tenant must be struggling with housing instability, such as being past due on rent or at risk of eviction

## PLEASE SELECT WHICH MONTHS ARE PAST DUE (ARREARS)/COMING DUE (PROSPECTIVE)

Enter an amount below to indicate outstanding rent for the related month. If partially paid, please list the unpaid amount remaining in the space below. Amounts listed below must be stated on the lease agreement as the tenant's obligation in order to be considered.

### Current outstanding balance for each month:

	Base Rent	Other Rental Fee		Base Rent	Other Rental Fee		Base Rent	Other Rental Fee
Jan 2021	<input type="text"/>	<input type="text"/>	Jan 2022	<input type="text"/>	<input type="text"/>	Jan 2023	<input type="text"/>	<input type="text"/>
Feb 2021	<input type="text"/>	<input type="text"/>	Feb 2022	<input type="text"/>	<input type="text"/>	Feb 2023	<input type="text"/>	<input type="text"/>
Mar 2021	<input type="text"/>	<input type="text"/>	Mar 2022	<input type="text"/>	<input type="text"/>	Mar 2023	<input type="text"/>	<input type="text"/>
Apr 2021	<input type="text"/>	<input type="text"/>	Apr 2022	<input type="text"/>	<input type="text"/>	Apr 2023	<input type="text"/>	<input type="text"/>
May 2021	<input type="text"/>	<input type="text"/>	May 2022	<input type="text"/>	<input type="text"/>	May 2023	<input type="text"/>	<input type="text"/>
Jun 2021	<input type="text"/>	<input type="text"/>	Jun 2022	<input type="text"/>	<input type="text"/>	Jun 2023	<input type="text"/>	<input type="text"/>
Jul 2021	<input type="text"/>	<input type="text"/>	Jul 2022	<input type="text"/>	<input type="text"/>	Jul 2023	<input type="text"/>	<input type="text"/>
Aug 2021	<input type="text"/>	<input type="text"/>	Aug 2022	<input type="text"/>	<input type="text"/>	Aug 2023	<input type="text"/>	<input type="text"/>
Sep 2021	<input type="text"/>	<input type="text"/>	Sep 2022	<input type="text"/>	<input type="text"/>	Sep 2023	<input type="text"/>	<input type="text"/>
Oct 2021	<input type="text"/>	<input type="text"/>	Oct 2022	<input type="text"/>	<input type="text"/>	Oct 2023	<input type="text"/>	<input type="text"/>
Nov 2021	<input type="text"/>	<input type="text"/>	Nov 2022	<input type="text"/>	<input type="text"/>	Nov 2023	<input type="text"/>	<input type="text"/>
Dec 2021	<input type="text"/>	<input type="text"/>	Dec 2022	<input type="text"/>	<input type="text"/>	Dec 2023	<input type="text"/>	<input type="text"/>

*\*If requesting assistance with future months, please see terms and conditions for both Landlords and Tenants, since this ensures housing for duration of the prospective payment. Otherwise, only include months that are past due.*

## LANDLORD/PROPERTY MANAGER CERTIFICATION

Landlords may be reimbursed up to the total due subject to eligibility of the applicant consistent with program rules and availability of funds.

Landlord/Property Manager Name	Rental Remittance Address	Unit
<input type="text"/>	<input type="text"/>	<input type="text"/>
Landlord/Property Manager Phone Number	City	Zipcode
<input type="text"/>	<input type="text"/>	<input type="text"/>